

**APPLICATION FOR REVIEW AND APPROVAL  
MAJOR SUBDIVISION FINAL PLAT**

Town of Rhinebeck  
80 East Market Street  
Rhinebeck, New York 12572

Planning Board Clerk (845) 876-3409 / town.planning@rhinebeck-ny.gov

**Applicant**

Name \_\_\_\_\_

Address \_\_\_\_\_

Telephone Number \_\_\_\_\_ E-Mail \_\_\_\_\_

If corporation, identify principal officer and title \_\_\_\_\_

**Proposed Subdivision Parcel**

Address \_\_\_\_\_

Tax Map Parcel Number \_\_\_\_\_

Filed Map Reference \_\_\_\_\_

Zoning District \_\_\_\_\_

Overlay District(s), if any \_\_\_\_\_

**Record of Preliminary Plat Approval**

○ Date Preliminary Plat Approval was granted \_\_\_\_\_

○ Has the number of proposed lots or building sites changed since Preliminary Plat Approval? \_\_\_\_\_ yes \_\_\_\_\_ no

If yes, describe: \_\_\_\_\_

○ Has the location of design of proposed subdivision improvements changed since Preliminary Plat Approval? \_\_\_\_\_ yes \_\_\_\_\_ no

If yes, describe: \_\_\_\_\_

- Have any related permits and/or approvals been issued by other Town, County, State or Federal agencies been issued since the time of Application for Preliminary Plat Approval or have any applications for such permits and/or approvals been submitted to such agencies?      \_\_\_ yes      \_\_\_ no

If yes, attach a copy of each permit and/or approval issued and/or a copy of each such application submitted.

**Owner of Proposed Subdivision Parcel, if not Applicant**

Name \_\_\_\_\_  
Address \_\_\_\_\_

**Project Engineer and/or Land Surveyor**

Name \_\_\_\_\_  
Address \_\_\_\_\_  
Telephone Number \_\_\_\_\_ Email \_\_\_\_\_

Name \_\_\_\_\_  
Address \_\_\_\_\_  
Telephone Number \_\_\_\_\_ Email \_\_\_\_\_

**Principal Representative before the Planning Board**

\_\_\_\_\_ Applicant  
\_\_\_\_\_ Project Engineer  
\_\_\_\_\_ Project Land Surveyor  
\_\_\_\_\_ Other Party (as identified below)  
                    Name \_\_\_\_\_  
                    Address \_\_\_\_\_  
                    Telephone Number \_\_\_\_\_ Email \_\_\_\_\_

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**Required Attachments** (check those submitted to confirm all required attachments are being presented)

\_\_\_\_\_ Final Subdivision Plat drawing(s) as listed below by title, preparer and date:

\_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_ Completed Major Subdivision Final Plat Submission Checklist per Article VII, Section 101-7.4 (B) of the Town Land Subdivision Regulations

\_\_\_\_\_ All Plans and Certifications set forth within the above Checklist, to the extent applicable to the proposed Major Subdivision

\_\_\_\_\_ Receipt for Payment of Application Fee

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The undersigned, having received Preliminary Plat Approval from the Planning Board within the past 180 calendar days, hereby requests approval of the above-identified Major Subdivision Final Plat by the Rhinebeck Town Planning Board in accordance with Zoning Law Article III, District Schedule of Use Regulations, and Article IV, Section 101-4.6 of the Land Subdivision Regulations of the Town of Rhinebeck.

The undersigned acknowledges that the Planning Board will consider this Application at a Regular Meeting, as established by the Planning Board's annual calendar, and determine whether this Application, including the above Attachments, is adequate for processing under the Town Land Subdivision Regulations and the NYS Environmental Quality Review Act. It is understood that if the Planning Board determines the Application adequate for processing time frames set forth within the Town Subdivision Regulations and/or the SEQRA Implementing Regulations will take effect.

The undersigned further understands that in order to be considered as an agenda item at a Regular Meeting, the Application and all Required Attachments must have been received by the Planning Board Clerk not less than twenty-one (21) calendar days prior to said Regular Meeting of the Planning Board.

The submission must include not fewer than twelve (12) paper copies of the Application form, the EAF and the Subdivision Plat drawing(s). Need for fewer paper copies, but not less than three (3), of all other Required Attachments, may have been specified at the time of Preliminary Plat Approval. If not, twelve (12) copies of each of the other Required Attachments must also be submitted. In addition, a disk containing an electronic file of the Subdivision Plat drawing(s)

and all other required documents must be submitted to the Planning Board Office.

**Signature of Applicant** \_\_\_\_\_

**Date** \_\_\_\_\_

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# **RECORD OF SEQUENTIAL STEPS COMPLETED IN PLANNING BOARD'S PROCESSING OF APPLICATION FOR REVIEW AND APPROVAL OF MAJOR SUBDIVISION FINAL PLAT**

Final Plat Submission pursuant to  
Preliminary Plat Resolution Received  
by Clerk

\_\_\_\_\_

Project File # PB 201\_-\_\_ Assigned

\_\_\_\_\_

Review for Completeness by Planning  
Consultant and Assignment to Planning  
Board Agenda

\_\_\_\_\_

Presentation of Application at Planning  
Board Meeting

\_\_\_\_\_

Application Accepted by Planning Board

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## ○ Referrals

- \_\_\_\_\_ Town Engineer
- \_\_\_\_\_ Town Planning Consultant
- \_\_\_\_\_ Town Highway Superintendent
- \_\_\_\_\_ Town Conservation Advisory Council
- \_\_\_\_\_ Other (specify) \_\_\_\_\_

Planning Board Determination concerning  
Public Hearing on Final Plat

\_\_\_\_\_

If Public Hearing is conducted,

- Date of Opening of Public Hearing
- Clerk's Certification of Compliance  
in matter of Noticing Requirements
- Date of Closing of Public Hearing

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Planning Board decision on Final Plat

\_\_\_\_\_

\_\_\_\_\_ Approval      \_\_\_\_\_ Approval with Condition(s)      \_\_\_\_\_ Disapproval

Resolution Certified by Clerk and Distributed

\_\_\_\_\_

Technical Approval Condition(s) Determined Satisfied by Chairman upon Sign-Off by Town Planner, Engineer and Attorney	_____
Fee and Escrow Obligations Deemed Satisfied by Clerk and Town Finance Office	_____
Subdivision Plat Stamped and Signed by Chairman	_____
Approved Subdivision Plat Distributed by Clerk	_____
Notification of Filing of Subdivision Plat Received by Clerk	_____
Close-Out of Project File	_____